


ACCOUNT UPDATE FOR AGENT-REPRESENTED PROPERTY

Instructions

If you previously filed a valid agent appointment form for a specific property owner, you must use this form to update the appraisal district's agent records for that property owner. Please provide all requested information and attach a copy of the previously filed agent appointment form. Your authority to represent accounts to be added will be as defined in the agent appointment form. If your authority level has been changed by the property owner, you must file a new agent appointment form using State Comptroller's Form 1.111. File this form with *(appraisal district name and address for filing form)*.

Step 1: Owner's name and address	Owner's name	
	CURRENT mailing address (number and street)	
	City, town or post office, state, ZIP code	Phone (area code and number)
Step 2: Agent's name and address	Agent's name	CAD agent code
	Current mailing address (number and street)	
	City, town or post office, state, ZIP code	Phone (area code and number)
Step 3: To add or delete accounts check box (attach additional pages if needed).	Account number	<input type="checkbox"/> Add account <input type="checkbox"/> Delete account
	Description	
	Account number	<input type="checkbox"/> Add account <input type="checkbox"/> Delete account
	Description	
	Account number	<input type="checkbox"/> Add account <input type="checkbox"/> Delete account
	Description	
	Account number	<input type="checkbox"/> Add account <input type="checkbox"/> Delete account
	Description	
	Account number	<input type="checkbox"/> Add account <input type="checkbox"/> Delete account
	Description	
Step 4: Sign and date the form and attach a copy of the agent appointment form.	I am the authorized agent of the property owner named herein and request the appraisal district to update its records as specified.	
	Signature sign here 	Date
	Typed or printed name of agent	