Cooke County Appraisal District
201 N. Dixon
Gainesville, TX 76240
940-665-7651
MINUTES
Board of Directors Meeting
Wednesday, October 11, 2023 @ 5:00 p.m. @ CCAD Office
201 N. Dixon
Gainesville, TX 76240

Present: Joe Knight, Nancy Brannon and Jim Collins, Nathan Dempsey and Jerry Fleitman. Also present was Chief Appraiser, Doug Smithson, Deputy Chief, Daisy Watson and Lori Clack

Opening prayer and Pledge of Allegiance were performed.

Public comments. There were none.

Review and approve minutes. Minutes were read and approved as presented. Nancy Brannon made the motion to approve and seconded by Jerry Fleitman.

Review payment of bills. Bills were reviewed and accepted.

Review financial statements. Financials were reviewed and accepted.

Action items:

  A. Discussion and possible action regarding the 2024 Holiday schedule. Nathan Dempsey made the motion to approve the holiday schedule as presented. Jim Collins seconded the motion.

VI. Discussion items:

  B. Chief Appraiser report:

  The district is considering making changes to its software to be more efficient. Vendors have pitched the wares and services for CCAD staff with at least one mor vendor presentation scheduled.
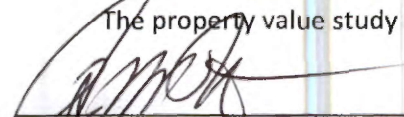
  Staff members have also participated in various training exercises. Doug told the board he will discuss the training in more detail at the December meeting. The staff training includes updates on ethics, customer service techniques. Security and cybersecurity training. The staff has also viewed presentations on human resources matters including retirement, health insurance and Aflac. The staff has also undergone harassment issues.
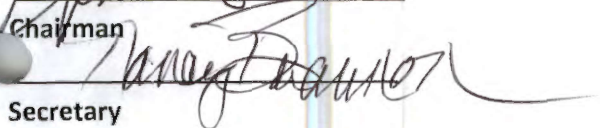
  The appraisers are out in the field as the district picks up new construction and focused on new subdivisions in southern Cooke County.

  Doug also reported the tax bills have been mailed with the $100,000.00 homestead exemption on the bills.

  Doug discussed the need for an Ag Advisory members and ARB members.

  The property value study must also be conducted in 2024 for county school districts.

Chairman

Secretary