

# CONVERTING TO WILDLIFE MANAGEMENT



## APPLICATION YEAR \_\_\_\_\_

This Application must be filed with the CCAD between January 1st and April 30th of the year requesting special valuation. *If filed after April 30th a penalty will be added. The final deadline is the date the roll is certified. CCAD suggest filling by July 15<sup>th</sup>.*

**Cooke County Appraisal District**  
201 North Dixon St.  
Gainesville, TX 76240  
Phone: (940) 665-7651  
[www.cookecad.org](http://www.cookecad.org)

### STEP 1: Provide Name, Mailing Address and Date of Birth of Property Owner

\_\_\_\_\_  
Name of Property Owner

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City, State, ZIP Code

\_\_\_\_\_  
Birth Date (if owned by an individual)\*

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Email Address

(Failure to provide date of birth does not affect your eligibility for special appraisal.)

Wildlife management is defined as actively using land that at the time the wildlife-management use began, was appraised as qualified open-space or timber land under Tax Code, Chapter 23, Subchapter D or E, to propagate a sustaining breeding, migrating or wintering population of indigenous wild animals for human use, including food, medicine, or recreation, in at least three of the following ways: (1) habitat control; (2) erosion control; (3) predator control; (4) providing supplemental supplies of water; (5) providing supplement supplies of food; (6) providing shelters; and (7) making census counts to determine population.

Wildlife management is also actively using land to protect federally listed endangered species under a federal permit if the land is included in a habitat preserve subject to a conservation easement created under Chapter 183 Natural Resources Code or part of a conservation development under a federally approved habitat conservation plan restricting the use of the land to protect federally listed endangered species or actively using land for a conservation or restoration project under certain federal and state

### 1. You must attach a copy of your detailed Wildlife Management plan.

2. Has the ownership of the property changed since January 1 of last year or since the last application was submitted? YES \_\_\_ NO \_\_\_
3. Last year were you or the owner of record allowed 1-d-1 appraisal on this property by the chief appraiser of this county appraisal district? YES \_\_\_ NO \_\_\_
4. Is this property located within the corporate limits of a city or town? YES \_\_\_ NO \_\_\_
5. Do you have more than 14.29 acres? YES \_\_\_ NO \_\_\_
6. Total number of acres subject to this application. \_\_\_\_\_

#### FOR OFFICE USE ONLY:

APPROVED \_\_\_\_\_ #OF ACRES \_\_\_\_\_

DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

NOTES: \_\_\_\_\_

\_\_\_\_\_

#### FOR OFFICE USE ONLY:

DISAPPROVED \_\_\_\_\_ #OF ACRES \_\_\_\_\_

DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

REASON DENIED: \_\_\_\_\_

\_\_\_\_\_

Property ID #	ABST.# OF SURVEY	# OF ACRES IN TRACT	<b>DO NOT WRITE IN SHADED AREA: FOR OFFICE USE ONLY</b>					
			ORCHARD	IRRIG CROP	DRY CROP	IMPROVED PASTURE	NATIVE PASTURE	WOODED PASTURE

**YOU MAY CONTINUE THIS LISTING ON A MULTI-ACCOUNT FORM AVAILABLE ON CCAD WEBSITE [WWW.COOKECAD.ORG](http://WWW.COOKECAD.ORG) OR AT THE APPRAISAL DISTRICT OFFICE.**

After you file this application your chief appraiser may require additional information from you before qualifying your land. The additional information may only relate to your current and past agricultural use or to the level at which you use your land for agriculture. You must notify the chief appraiser in writing if you stop using your property for agriculture (e.g. you voluntarily decide to stop farming), change the category of your use (e.g. you change from dry cropland to irrigated cropland); change the level of your use (e.g. you substantially increase or decrease the number of cattle you raise); change the nature of your use (e.g. you switch from growing corn to growing ornamental plants); enter, leave, or change governmental programs (e.g. you put 100 acres in CPR); or if you begin using your land for something other than agriculture (e.g. you build a shopping center on most of your land). **You must deliver this notice no later than April 30<sup>th</sup> following the change in use or eligibility.** If your land receives agricultural appraisal and you fail to notify the chief appraiser of a change in agricultural use you may be required to pay a penalty. You will be required to pay a substantial additional tax plus interest (a rollback tax) if you stop using all or part of the property for agriculture. This amount is equal to the amount of taxes saved plus interest.

**A. Describe the current and past agricultural uses of this property as described above, starting with the current year and working back 5 years or until you have shown 5 out of 7 years of agricultural use.**

YEARS	AGRICULTURAL USE* <i>SPECIFY: (ROW CROP, HAY, COWS, PIGS, GOATS, HORSES ETC)</i>	ACRES	NON-AGRICULTURAL-USE (Homesite, Rent House etc.)	ACRES
2021				
2020				
2019				
2018				
2017				
2016				
2015				

**THE CHIEF APPRAISER IS REQUIRING THE HISTORY OF AGRICULTURAL USE BE COMPLETED  
If you are a new owner and are not familiar with the history of use go back to the seller, realtor or perhaps a neighbor for this information**

Please answer the following questions fully. You may divide the total acreage according to individual uses to which the land is principally devoted.

1. State your target wildlife (animals/birds)? \_\_\_\_\_
2. How often do you take census counts?      Monthly \_\_\_\_\_      Annually \_\_\_\_\_
3. Briefly summarize at least 3 activities for each target animals that are currently being done?
  - a. \_\_\_\_\_
  - b. \_\_\_\_\_
  - c. \_\_\_\_\_
4. Is the land fenced on all sides of the property?      YES \_\_\_\_\_      NO \_\_\_\_\_
5. Do you also utilize some agriculture on this property?      YES \_\_\_\_\_      NO \_\_\_\_\_
6. If "Yes" explain the type of agricultural use. \_\_\_\_\_  
*Example: Livestock, Hay, Cropland*
7. State the number of acres in agricultural use? \_\_\_\_\_  
*Example: Livestock, Hay, Cropland*

**LEASE INFORMATION**

**TO BE COMPLETED ONLY IF LAND IS LEASED OR USED BY ANOTHER INDIVIDUAL FOR AGRICULTURAL USE**

Is land leased, or used by others for wildlife?      YES \_\_\_\_\_      NO \_\_\_\_\_

Tenants/Lessee Name: \_\_\_\_\_      Home: \_\_\_\_\_

Address: \_\_\_\_\_      Work: \_\_\_\_\_

\_\_\_\_\_      Cell: \_\_\_\_\_

If the type of lease is cash, what is your annual rent? \_\_\_\_\_

What are some of your other considerations? \_\_\_\_\_ (attach a copy of the lease if available)

How do you charge for a hunting lease?      **Per Acre \$** \_\_\_\_\_      **Per Gun \$** \_\_\_\_\_      **Per Person \$** \_\_\_\_\_

**Daily Fee \$** \_\_\_\_\_      **Other \$** \_\_\_\_\_

How much do you receive annually? \_\_\_\_\_

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Section 37.10, Penal Code.

**B. Did you attach a copy of your detailed Wildlife Management Plan.**

\_\_\_\_\_  
 AUTHORIZED SIGNATURE

\_\_\_\_\_  
 TITLE

\_\_\_\_\_  
 PRINT NAME

\_\_\_\_/\_\_\_\_/\_\_\_\_  
 DATE

## **Once The Wildlife Management Is Approved The Process Is As Follows:**

### **Annual Update And Application**

1. Once the Wildlife Management is approved the process is as follows:
2. Wildlife manager is required to file an annual update.
3. The update is a narrative description of the wildlife management performed the previous year.
4. The annual update acts as a yearly application for the special valuation.
5. The annual update must include some type of census data. As the manager/owner you should have some knowledge of the census.
6. The annual update is required to be filed with the appraisal district before March 1<sup>st</sup> each year.
7. If the annual update is not turned in by March 1<sup>st</sup> the special valuation is removed. A certified letter will be mailed to you notifying you of the removal. You must re-apply again, the deadline is April 30<sup>th</sup>.
8. If the application & annual update are received after the April 30<sup>th</sup> deadline but before the certification of the appraisal roll, the application can be approved but will have a 10% penalty applied. The penalty is calculated based on the amount of taxes saved. CCAD suggest you have the application here by July 15<sup>th</sup> since the certification date can change.
9. If you failed to apply before the appraisal roll is certified you will not be able to receive the special valuation for that year.

A sample of an annual update can be found on CCAD's website;  
[www.cookecad.org](http://www.cookecad.org)  
Click on the (a) Information tab; (b) Ag and Wildlife Information; (c) Wildlife  
Management Information.  
(d) Pages 13 and 14 of CCAD Wildlife Management Information document.