

**COOKE COUNTY APPRAISAL DISTRICT  
BOARD OF DIRECTORS**

Minutes for BOD Meeting  
Monday, January 6, 2018

Present: Jason Snuggs, Mike Rosenberg and Jerry Fleitman. Also, present was Chief Appraiser Doug Smithson, Lori Clack and Nikki King from the Weekly New. Gary Lewis and Joe Knight were absent.

County Judge Jason Brinkley was present to administer the Oath of Office to board members. Jason Snuggs was nominated by Jerry Fleitman to accept the position of Board Chairman. Mike Rosenberg seconded the motion. Motion passed 3-0. Jerry Fleitman was nominated by Jason Snuggs to accept the position of Board Secretary. Mike Rosenberg seconded the motion. Motion passed 3-0.

**Public Comments:** There were none.

**Review and approve the minutes:** Motion was made by Jerry Fleitman to approve the minutes as presented. Mike Rosenberg seconded the motion. Motion passed 3-0.

**Review payment of bills:** The bills were reviewed and discussed.

**Review financial statements:** Financial statements were reviewed and discussed.

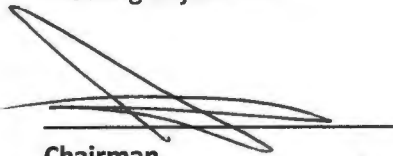
**Action Items:**

- A. **Discussion and possible action regarding contracts.** The Districts contracts were reviewed and discussed. Mike Rosenberg made the motion to approve the contracts as presented. Jerry Fleitman seconded the motion. Motion passed 3-0/
  
- B. **Discussion and possible action regarding the bank signature card.** Mike Rosenberg made the motion to remove Randell Reed from the bank signature card and add current board member Jason Snuggs. Jerry Fleitman seconded the motion. Motion passed 3-0.
  
- A. **Discussion Items:**
  - 1. **Discussion of the TAAD conference.** Doug Smithson reminded board members of the upcoming conference which will be held in Ft. Worth February 26-28, 2018. Doug noted that registration must be completed no later than February 2 for those planning to attend.
  - 2. **Open Meetings Act.** The Open Meetings Act is required by law of all board members and Doug presented member with an online board training opportunity.
  - 2. **Chief Appraiser report.** Doug Smithson, Chief Appraiser for the District reported that as of January 1, 2018, House Bill 2228 amended section 22.23 of the Texas Property Tax Code, making the new deadline for business personal property renditions to April 1, rather than the previous April 15 deadline. Upon written request by the property owner, the Chief Appraiser will extend this deadline to May 1. The required deadline must be met to avoid any penalties. Doug reported that CCAD will be hosting an informational seminar regarding business personal property Thursday, February 15 at 9:00 a.m. at the Gainesville

Chamber of Commerce. CCAD will be available for question and to help individuals complete their Business Personal Property Rendition.

In regards to business owners, Doug noted that the Texas Legislature recently amended the Texas Property Tax Code, amending Texas Senate Bill 340: 1) All businesses must render their taxable business personal property or have a penalty of 10% imposed immediately; 2) If, after an investigation, it is found that fraud has occurred, in addition to other penalties, a 50% penalty will be imposed. These changes apply to every business in the State of Texas.

Meeting Adjourned.



Chairman



Secretary