

Cooke County Appraisal District  
201 N. Dixon  
Gainesville, TX 76240  
940-665-7651

**BOARD OF DIRECTORS**  
**Minutes for BOD Meeting**  
**Wednesday, October 13, 2021**

Present: Joe Knight, Jim Collins and Jerry Fleitman Nathan Dempsey. Nancy Brannon was absent. Also, present was Chief Appraiser Doug Smithson.

**Public Comments:** There were none.

**Review and approve the minutes:** Motion was made by Jim Collins to approve the minutes as presented. Jerry Fleitman seconded the motion. Motion passed 4-0.

**Review payment of bills:** The bills were reviewed and discussed.

**Review financial statements:** Financial statements were reviewed and discussed.

**Action Items:**

- A. **Discussion and possible action regarding Collection contracts.** The board signed and approved the Collection contracts. Jerry Fleitman made the motion to approve the contracts as presented. Jim Collins seconded the motion. Motion passed 4-0.
- B. **Discussion and possible action regarding the 2022 holiday schedule.** The board members approved the 2022 holiday schedule as presented. The District follows the same as the county. Jim Collins made the motion to approve the schedule as presented. Jerry Fleitman seconded the motion. Motion passed 4-0.
- C. **Discussion and possible action regarding 25.25b Corrections to the roll.** There were none.
- D. **Discussion and possible action regarding investments.** Tabled
- E. **Discussion and possible action regarding employee policy manual.** Tabled


The board entered into executive session at 5:30 p.m. The board entered back into open session at 5:45 p.m. No action was taken.

**Discussion item:**

**A. Chief Appraiser report.**

Doug Smithson, Chief Appraiser noted the number of deed transfers has climbed significantly. We've gone from about 400 pages to almost 600 pages of deed per day. There are platted subdivisions for "at least 500 more lots" off FM 922 between Era and Mountain Springs. Gainesville is also looking at the possibility east of the city. This area includes Chalmers edition and Black Hill Farms off Highway 51.

Meeting Adjourned.



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Chairman

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Secretary