

COOKE COUNTY APPRAISAL DISTRICT

BOARD OF DIRECTORS

Minutes for BOD Meeting

Wednesday, May 13, 2020

Present: Joe Knight, Jerry Fleitman, Nathan Dempsey and Jim Collins. Also, present was Chief Appraiser Doug Smithson and The Weekly News. Nancy Brannon was absent.

Public Comments: There were none.

Review and approve the minutes: Motion was made by Jim Collins to approve the minutes as presented. Nathan Dempsey seconded the motion. Motion passed 4-0.

Review payment of bills: The bills were reviewed and discussed.

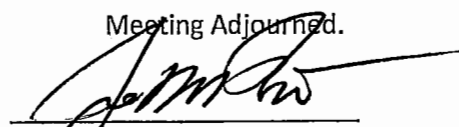
Review financial statements: Financial statements were reviewed and discussed.

Discussion item:

A. Chief Appraiser report.

- 1. Discussion of the 2021 Preliminary budget.** Doug discussed line items for the budget. There was no increase in the budget for raises. Typically, the District adds a 1-3 % cost of living increase along with performance reviews. The preliminary budget will be sent to the taxing entities which have 30 days to approve or deny.
- 2. Discussion of roof maintenance.** Doug Smithson reported that the roof was in need of repair. The board approved a bid from All Seasons Foam Coating. The building has previously received a coating to prevent leaks to seal damage caused by a hailstorm. He noted a subsequent hailstorm left holes in the roof coating. Nathan Dempsey approved the bid. Jim Collins seconded the motion. Motion passed 4-0.
- 3.** Doug reported that appraisal notices have been mailed. The office has made some social distancing modifications for the public to help prevent the spread of the virus. The board room is currently not open to residents and hearing will be conducted via teleconference.

Meeting Adjourned.


Chairman


Secretary