

**COOKE COUNTY APPRAISAL DISTRICT  
BOARD OF DIRECTORS**

Minutes for BOD Meeting  
Wednesday, January 9, 2019

Present: Jason Snuggs, Jerry Fleitman, Gary Lewis, and Mike Rosenberg. Also, present was Chief Appraiser Doug Smithson, Lori Clack and The Weekly News. Joe Knight was absent.

**Public Comments:** None

**Review and approve the minutes:** Motion was made by Gary Lewis to approve the minutes as presented. Mike Rosenberg seconded the motion. Motion passed 4-0.

**Review payment of bills:** The bills were reviewed and discussed.

**Review financial statements:** Financial statements were reviewed and discussed.

**Action Items:**

- A. **Discussion and possible action regarding the Board of Directors policy manual.**
  - 1. **Date and time of meeting.** The board voted unanimously to change the board meeting to the second Wednesday of the month at 5:00 p.m. Mike Rosenberg made the motion with a second by Jerry Fleitman. Motion passed 4-0.
  - 2. **Quarterly invoice late penalty.** Tabled
- B. **Discussion and possible action regarding the ARB members.** The board approved the addition of Lake Kiowa resident Steve Day to the ARB for 2019-2020. Doug noted the ARB is in need of additional member. The board meets primarily in June and July and a couple of times afterward. Requirements include a two-year residency in Cooke County.

**Discussion Items:**

**A. Board of Directors report.** The board discussed a pay raise for the Appraisal review members. The current compensation is \$50 for half a day and \$100 for a full. Day. The board suggested the amount of payment be raised to \$100 for a half day's work and \$200 for a full day. Board Member Mike Rosenberg asked how long the compensation had been in effect. He feels that the individuals are under payed. Other board members agreed.

**A. Chief Appraiser report.** Chief Appraiser, Doug Smithson presented his report which included the TAAD conference. He also discussed that he would be in Austin in the upcoming weeks for the state legislative session. The hot topics for this year are going to be transparency and school financing.

Meeting Adjourned.

  
Chairman

  
Secretary